

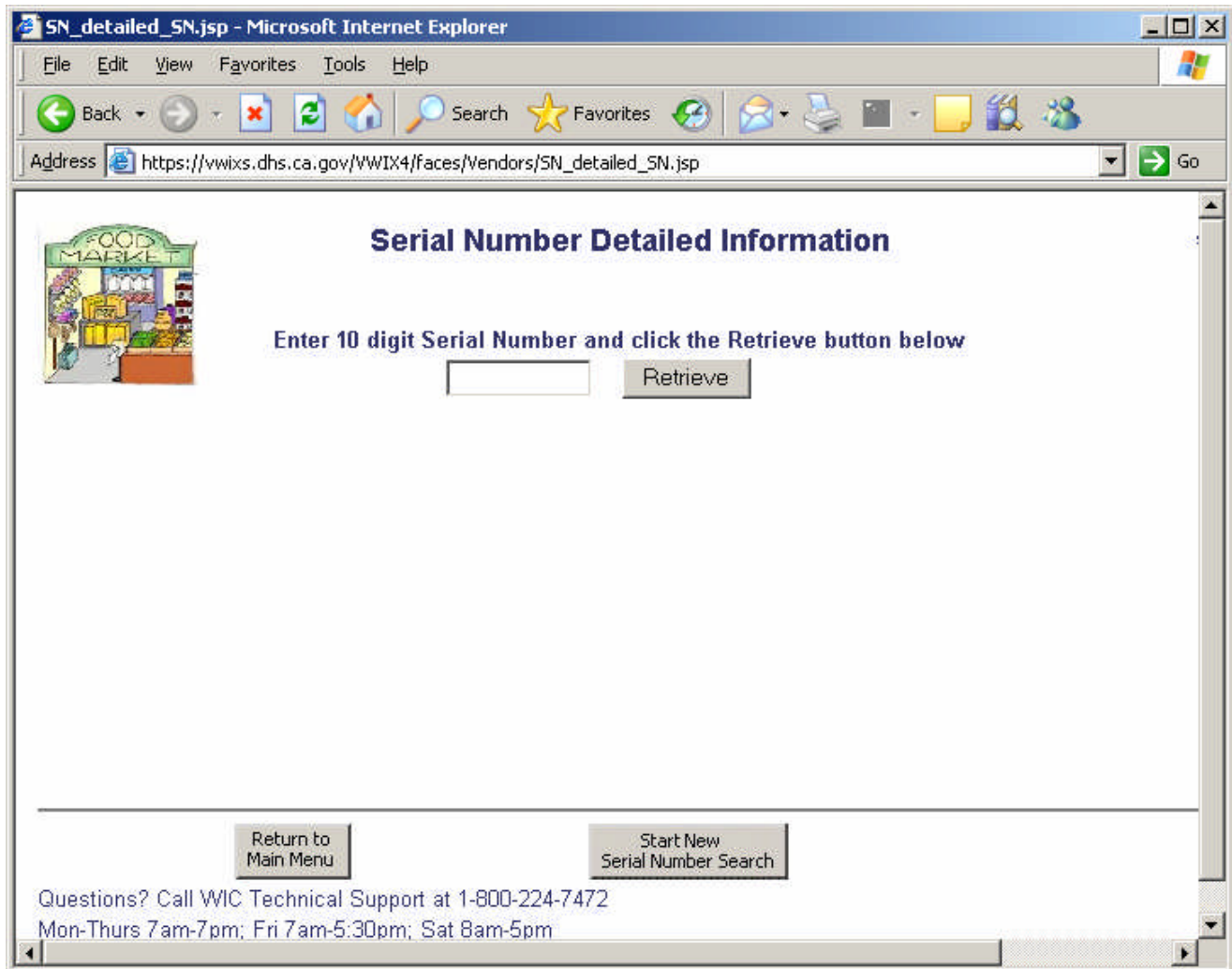
Instructions on How to Use “Search by Serial Number” from Main Menu on VWIX Website

Logon to VWIX by typing vwix.dhs.ca.gov from your computer's web browser screen. Enter your user name and password in the VWIX website logon screen. At the Main Menu, click on Search by Serial Number (see screen print below).



Instructions on How to Use “Search by Serial Number” from Main Menu on VWIX Website

You will come to the screen called, “Serial Number Detailed Information”, where you will type in the ten-digit serial number from the food instrument for which you would like to know its status (see screen print below). Once you type in the serial number, click on the Retrieve button.



The screenshot shows a Microsoft Internet Explorer browser window with the title "SN_detailed_SN.jsp - Microsoft Internet Explorer". The address bar displays "https://vwixs.dhs.ca.gov/VWIX4/faces/Vendors/SN_detailed_SN.jsp". The main content area features a "FOOD MARKET" logo on the left and the heading "Serial Number Detailed Information" in the center. Below the heading, a text prompt reads "Enter 10 digit Serial Number and click the Retrieve button below". This is followed by a text input field and a "Retrieve" button. At the bottom of the page, there are two buttons: "Return to Main Menu" and "Start New Serial Number Search". A footer section contains the text "Questions? Call WIC Technical Support at 1-800-224-7472" and "Mon-Thurs 7am-7pm; Fri 7am-5:30pm; Sat 8am-5pm".

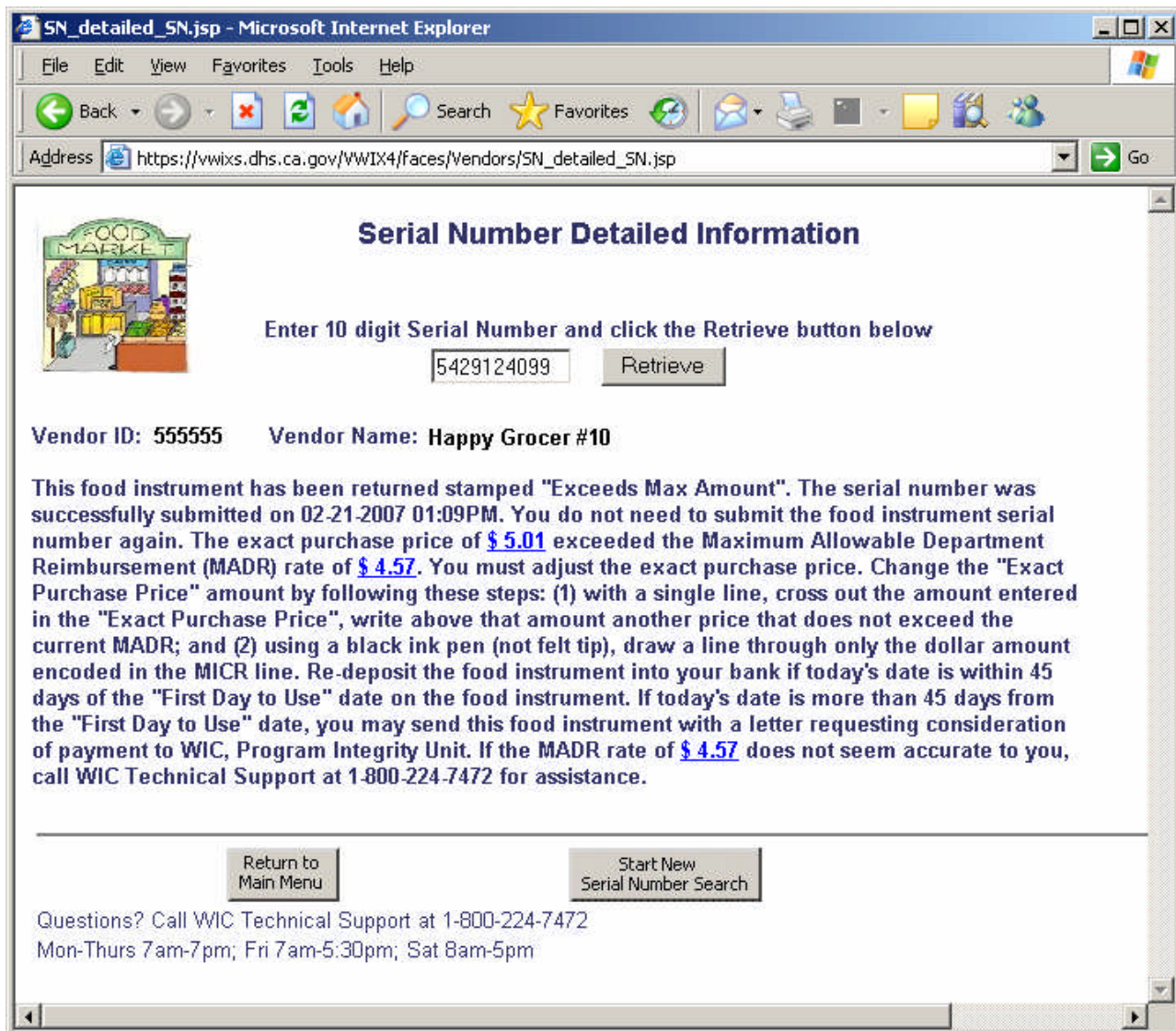
Serial Number Detailed Information

Enter 10 digit Serial Number and click the Retrieve button below

Questions? Call WIC Technical Support at 1-800-224-7472
Mon-Thurs 7am-7pm; Fri 7am-5:30pm; Sat 8am-5pm

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Once you click on the Retrieve button, the information associated with the status of this serial number is displayed. The example below shows the information for a food instrument that was returned because it Exceeds the Maximum Amount allowed for that food instrument (see screen print below).



The screenshot shows a Microsoft Internet Explorer window with the address bar displaying https://vwixs.dhs.ca.gov/VWIX4/faces/Vendors/SN_detailed_SN.jsp. The page title is "SN_detailed_SN.jsp - Microsoft Internet Explorer". The main content area is titled "Serial Number Detailed Information" and features a "FOOD MARKET" logo on the left. The instructions state: "Enter 10 digit Serial Number and click the Retrieve button below". A text input field contains the serial number "5429124099", and a "Retrieve" button is next to it. Below this, the vendor information is displayed: "Vendor ID: 555555" and "Vendor Name: Happy Grocer #10". A detailed paragraph explains that the food instrument has been returned stamped "Exceeds Max Amount" because the purchase price of \$5.01 exceeded the MADR rate of \$4.57. It provides steps for adjusting the price and contacting WIC Technical Support at 1-800-224-7472. At the bottom, there are two buttons: "Return to Main Menu" and "Start New Serial Number Search". A footer section provides contact information: "Questions? Call WIC Technical Support at 1-800-224-7472" and "Mon-Thurs 7am-7pm; Fri 7am-5:30pm; Sat 8am-5pm".

Serial Number Detailed Information

Enter 10 digit Serial Number and click the Retrieve button below

5429124099 Retrieve

Vendor ID: 555555 Vendor Name: Happy Grocer #10

This food instrument has been returned stamped "Exceeds Max Amount". The serial number was successfully submitted on 02-21-2007 01:09PM. You do not need to submit the food instrument serial number again. The exact purchase price of **\$ 5.01** exceeded the Maximum Allowable Department Reimbursement (MADR) rate of **\$ 4.57**. You must adjust the exact purchase price. Change the "Exact Purchase Price" amount by following these steps: (1) with a single line, cross out the amount entered in the "Exact Purchase Price", write above that amount another price that does not exceed the current MADR; and (2) using a black ink pen (not felt tip), draw a line through only the dollar amount encoded in the MICR line. Re-deposit the food instrument into your bank if today's date is within 45 days of the "First Day to Use" date on the food instrument. If today's date is more than 45 days from the "First Day to Use" date, you may send this food instrument with a letter requesting consideration of payment to WIC, Program Integrity Unit. If the MADR rate of **\$ 4.57** does not seem accurate to you, call WIC Technical Support at 1-800-224-7472 for assistance.

Return to Main Menu Start New Serial Number Search

Questions? Call WIC Technical Support at 1-800-224-7472
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There are two buttons on the bottom of the screen that allow you to Start a New Serial Number Search, or to Return to the Main Menu.